

# Placement Offer Form

| SCHOOL INFORMATION  |   |
|---|---|
| Name of organization  | Lycée Horticole de Lyon, Paysage et Environnement   |
| Address   | 26 Chemin de la Bruyère   |
| Postal Code   | 69570   |
| City  | DARDILLY  |
| Country   | France  |
| Telephone   | 00+33 (0)4 78 66 64 00  |
| E-mail  | <a href="mailto:epl.dardilly@educagri.fr">epl.dardilly@educagri.fr</a>  |
| Facebook  | <a href="https://www.facebook.com/pages/CDI-du-lyc%C3%A9e-horticole-de-Lyon-Dardilly-Paysage-et-Environnement/567811876574266">https://www.facebook.com/pages/CDI-du-lyc%C3%A9e-horticole-de-Lyon-Dardilly-Paysage-et-Environnement/567811876574266</a> |
| Website   | <a href="http://www.lyon-dardilly-ecully.educagri.fr">http://www.lyon-dardilly-ecully.educagri.fr</a>   |
| Size of organization [nr of employees]: small ( $\leq 50$ ), medium (51-250), large ( $> 250$ ) | A medium-sized school<br>100 members of staff (50 teachers & 50 others)<br>320 students from 15 to 22 years old<br><br>(High School: 220 pupils from 5 <sup>th</sup> Form to A. Levels<br>College: 100 HND students)                                    |
| Short Description of the school   | We are a vocational school specialized in horticulture: growing indoor and outdoor plants, landscape design and gardening, trade of horticulture products, environmental issues in water , forestry & conservation management.                          |

| CONTACT PERSON DETAILS  |   |
|-------------------------|---|
| Name                    | Foraz Monique   |
| Department / Function   | Teacher, class coordinator, international liaison   |
| Direct telephone number | 00+33 (0)4 78 66 64 00  |
| Direct e-mail address   | <a href="mailto:monique.foraz@educagri.fr">monique.foraz@educagri.fr</a>                          |
| Director                | M.Vincent Ripoché<br><a href="mailto:vincent.ripoché@educagri.fr">vincent.ripoché@educagri.fr</a> |

| <b>PLACEMENT INFORMATION</b>         |   |
|--------------------------------------|---|
| Department / Function                | <p><b><u>Language or cultural assistant</u></b></p> <p>Will work with the language teachers (English or Spanish speakers) or other staff according to the candidate's profile (PE, ITC, Trade, Environmental Studies, Science, Humanities, Arts.... Etc)</p> <p>Will be responsible for small groups of students (8).</p>   |
| Description of activities            | <p>-Assist teachers in a class to teach a foreign language (listening activities, flash cards, board games ...) or any other topic according to the candidate's Major subjects.</p> <p>-Create teaching documents and extra curricular activities.</p> <p>-Use the candidate's skills &amp; experience in languages to develop communication (participate in role plays...)</p> <p>-Introduce arts and culture of the candidate's native country.</p> <p>-Lead discussion or debate groups on culture or current subjects.</p> <p>-Encourage students to apply for work placements abroad, to pursue studies in a foreign university, and advise them for CVs &amp; cover letters.</p> <p>-Help to arrange study school trips; set up exchanges with European schools.</p> <p>-Develop international relationships.</p> |
| Duration and period                  | September 20 <sup>th</sup> 2017– June 10 <sup>th</sup> 2018 ( minimum 2 months)   |
| Working hours / Weekly working hours | <p>- 12 to 15 hours per week</p> <p>The time table can be flexible, allowing the candidate to join a French language preparation class.</p>   |
| City                                 | 25 minutes from LYON, by bus.   |
| Help with finding accommodation      | <p>-Can stay in the school campus (free of charge) with meals provided 5 days a week (excluding week-ends and school holidays).</p> <p>- Addresses of students' residences in Lyon will be provided if this is the candidate's choice.</p>  |
| Other                                | <p>Good communication skill is a must; ideally suited for a student (between 20 and 25 years old) who would like to become a teacher.</p> <p>For a better integration in the school life it is required to have at least <u>Intermediate level in French</u>.</p>   |

| <b>REQUIREMENTS</b>                |  |
|------------------------------------|--|
| Spoken and written language skills | Does not have to be English or Spanish native speaker but must be fluent (CERCL: C1 or C2) oral communication will be privileged.                  |
| Field of study                     | Preferably from Department of Humanities & Social Science, but also open to International Trade, PE, ITC, Environmental studies, Sciences, Arts... |
| Computer skills                    | Competent user of Microsoft Office or equivalent.  |
| Personal requirement profile       | <p>Able to organize to spend his/her own free time.</p> <p>A car could be a plus to travel at week-ends or holidays.</p>                           |