

INTERNATIONAL RECEPTIONIST

WHERE? Fuertaventura, Canary Islands, Spain

WHEN? Position available all year round

DURATION: minimum 3 months

HOW MANY HOURS? Full-time, 40h/week



Before you start the recruitment process, please check with your school if they would accept UNIVERSITY AGREEMENT which needs to be signed at the end of the recruitment process.

The tasks are varied:

- Check-in/Check-out
- Incident Management: Provide solutions for unforeseen events like late check-out, extensions or early departures
- Interacting in a courteous and professional manner with guests and hotel staff
- Assisting in taking reservations
- Cooperation with Reservations, Public Relations and other departments to coordinate tasks
- Answering questions related to the hotel, the premises, events and leisure offers
- Complaint management, ensuring customer satisfaction at all times

We are looking for:

- Studies: Business, Languages, Tourism
- Languages: **VERY GOOD ENGLISH + SPANISH**

We offer:

- Remuneration: **200€/month + accommodation + food**
- Interesting tasks, international and pleasant work environment

APPLY NOW! Please send us your CV in English or Spanish to

interns@ies-consulting.es with title Receptionist TENERIFE or register at our http://www.ies-consulting.es/internships/student_form.php

* Our recruitment process is free. Only if you get accepted and the company confirms your application we will require administration fee. All our internships provide salary, so we guarantee that costs of the services will pay off.